

**BRILEY TOWNSHIP**  
**MINUTES OF JUNE 9, 2014**

**PRESENT:** Michael Wurtsmith, Supervisor; Anna Rogers, Clerk; Bruno Wojcik, Trustee; John Zollars, Trustee

**ABSENT:** Bonnie Valentine-Flynn, Treasurer

**GUESTS:** Eric Weigandt, Ken Werner, Kevin Carigon, Barry Braun, Mary Freeman, Gordon Green, Jody VanOppen, Chrissy Prince, Susan Reed, Michelle Pinson, Phil LaMore, Mary Jo Whitmire, Nancy Kaiser, Rob Roy, Raymond Stou, John Streiff.

- I. Call to order, Pledge of Allegiance: Meeting called to order at 6:00 p.m., Pledge of Allegiance recited.
- II. Roll Call: Four members present, quorum established.
- III. Approval of Agenda: **Motion to accept** agenda as presented by Anna Rogers, **second by** John Zollars. **Motion carried, 4-0.**
- IV. Consent Agenda: The regular minutes of 05/12/14 and special minutes for 06/02/14 were approved as presented **upon motion of** John Zollars, **second by** Bruno Wojcik. **Motion carried, 4-0.** Various communications were reviewed.
- V. Finance Report:
  - A. Treasurer Financial Report of 05/31/14: Treasurer Valentine-Flynn was absent but provided the financial report of 05/31/14. **Motion by** Bruno Wojcik, **second by** John Zollars to accept the Financial Report of 05/31/14 as presented. **Motion carried, 4-0.**
  - B. Accounts Payable: A.P. in the amount of \$31,049.55 was presented by Clerk Rogers for the period of 05/23-06/09/14. **Motion by** Anna Rogers, **second by** John Zollars to approve Accounts Payable in the amount of \$31,049.55. **Roll call: Yes:** Zollars, Wurtsmith, Wojcik, Rogers. **Motion carried, 4-0.** Clerk Rogers also presented the monthly Income Statements for board review.
- VI. Public Comments: Gordon Green—Spoke as citizen not Planning Commission Chair on topics of goals, micro-management, background checks, etc. Mary Jo Whitmire—Addressed board on the Downtown Façade Grant and anticipated costs of \$500.00 per applicant for renderings. Each applicant must match 25% of the MEDC grant with an overall minimum for the projects at \$35,000 for the total grant application. The township may be approached at a future date for cost sharing on the renderings but no official request was presented, the number of applicants have not been identified nor the façade plans developed. Also spoke on the Trail Town and need for Board support.

VII. Employee/Community Reports:

- A. Public Works: Eric Weigandt reported to the Board that things are proceeding with the well house conversion and well testing, new tractor has been purchased. The Park restrooms will remain open with John Zollars closing at end of day. Question on mowing at Davis Ball field, was completed but grew rapidly due to weather conditions. Experience Works employee is working out well but cannot drive due to program restrictions.
- B. Montmorency County Road Commission: Discussion on brining and lack of funds on the County level to cost share this year reported by Ken Werner.
- C. Tri Township EMS: Jody VanOppen reported that a new EMT has been hired, working toward an education center, there was a 25% increase in runs in May, two trucks have been remounted.
- D. Montmorency County Sheriff: Not present.
- E. Zoning/Blight: Barry Braun reported that there have been two dangerous building complaints, three building permits issued in 2014, on-going neighbor dispute.
- F. Planning Commission: Gordon Green reported to the Board successful completion of the Michigan Citizen Planner Program, an on-line course. The township will request reimbursement from Par Plan for the costs. Planning dates will remain the second Monday of each month at 6:00 p.m. Public notices and postings will continue to remain under the Clerk's authority unless otherwise designated. Color copies of the proposed Zoning Ordinance amendments will be provided to the Board. Public Hearing to be held and then recommendations to the Briley Township Board for consideration.

VIII. Old Business:

- A. Meeting Dates for Board: Moved earlier in the month previously which has resulted in issues with processing of payables and paperwork due to the early date each month. **Motion by** John Zollars, **second by** Bruno Wojcik to revert back to the third Monday of each month at 6:00 p.m. beginning July 21, 2014. **Motion carried, 4-0.**
- B. Parks and Recreation Meetings: It was brought to the Board's attention that there has been no consistency with the meeting dates and there has been a lack of committee member attendance. **Motion by** John Zollars, **second by** Anna Rogers to establish the Parks and Recreation Meeting dates to the second Thursday each month at 6:00 p.m. beginning June 12, 2014. **Motion carried, 4-0.** Committee was asked to review playground equipment, grills, and other items within the park and provide recommendations to the Board.
- C. Audit: Clerk Rogers has been in contact with Jeff Cook of Miller and Cook to establish dates to conduct the audit. It was explained that a Qualifying Statement must be completed if the Township anticipates borrowing funds and the cost would

be an additional \$200. No action taken. An engagement letter from the firm is anticipated with **motion of** Anna Rogers, **second by** John Zollars to authorize Supervisor to execute the Engagement Letter at previously approved terms. **Roll call: Wojcik, Wurtsmith, Rogers, Zollars. Motion carried, 4-0.**

IX. New Business:

A. Planning Commission: Discussed earlier in meeting.

B. Transportation Plan: Previously referred to Planning Commission. The plan would include a road inventory, walkways, bicycle routes, etc.

C. Strategic Plan: Clerk Rogers requested that the Board review the 1991 document in an effort to provide some direction and determine what goals were achieved or not and to include the public in the discussions. A Public Hearing was set for June 30, 2014 at 6:00 p.m. for this purpose. The plan will be available for viewing on-line and at the office.

D. MCCOA Letter of Support: Request received from the Montmorency County Commission on Aging for the August 5, 2014 millage renewal from the township in support. **Motion by** John Zollars, **second by** Bruno Wojcik to provide a letter of support to MCCOA for the Primary Election. **Motion carried, 3-1 (Anna Rogers abstaining).**

X. Public Comments: John Streiff—Status of the playground equipment and brining. Previously discussed in the meeting. Kevin Carigon—The fence adjoining the park is being redone.

XI. Board Reports:

A. Supervisor: Mike reported that Bruno Wojcik and Klaus Heinert will represent the township at the MNRTF group in support of the project with note that a small number of applicants were invited. There continues to be issues with the SAMS application which is an on-line State process that is required to complete the application for the \$29,000 in funds for the wastewater disposal engineering study. Stephanie Dice was previously designated as the site applicant and she has worked diligently with the state and Klaus to complete and will continue to do so until accomplished.

B. Clerk: Anna informed the Board that 27 people participated in the downtown cleanup day and acknowledged the Elk Country Friendship Garden Club for the on-going efforts.

C. Trustee Zollars: Nothing at this time.

D. Trustee Wojcik: Request made to approve expenses associated with the MNRTF presentation in Traverse City. **Motion by** Anna Rogers, **second by** John Zollars to approve expenses for Bruno Wojcik for the MNRTF presentation, with documentation and following the travel policy. **Motion carried, 4-0.**

E. Treasurer: Absent.

XII. Adjournment: Meeting adjourned at 8:03 p.m.

Minutes compiled by,

Anna M. Rogers  
Briley Township Clerk