

BRILEY TOWNSHIP
MINUTES OF AUGUST 18, 2014

PRESENT: Michael Wurtsmith, Supervisor; Anna Rogers, Clerk; Bruno Wojcik, Trustee; John Zollars, Trustee; Bonnie Valentine-Flynn, Treasurer

GUESTS: Eric Weigandt, Barry Braun, Jody VanOppen, Susan Reed, Deputy Nelson, Jay Streiff, John Streiff, Gordon Green, Phil LaMore, Mary Dugas, Yvonne Swager, Nancy Kaiser, Bob Lucas, Ken Werner (entered at 6:30 p.m.)

- I. Call to order, Pledge of Allegiance: Meeting called to order at 6:00 p.m., Pledge of Allegiance recited.
- II. Roll Call: Five members present, quorum established.
- III. Approval of Agenda: Addition of Park Refunds (IX-D). **Motion to accept** revised agenda by Bruno Wojcik, **second by** Bonnie Valentine-Flynn. **Motion carried, 5-0.**
- IV. Consent Agenda: The regular minutes of 07/21/14 were approved as presented **upon motion of** Bonnie Valentine-Flynn, **second by** Bruno Wojcik. **Motion carried, 5-0.** Various communications were reviewed.
- V. Finance Report:
 - A. Treasurer Financial Report of 07/31/14: Treasurer Valentine-Flynn presented the financial report of 07/31/14. **Motion by** John Zollars, **second by** Bruno Wojcik to accept the Financial Report of 07/31/14 as presented. **Motion carried, 5-0.**
 - B. Accounts Payable: A.P. in the amount of \$25,209.94 was presented by Clerk Rogers for the period of 07/22-08/18/14. **Motion by** Anna Rogers, **second by** John Zollars to approve Accounts Payable in the amount of \$25,209.94. **Roll call: Yes:** Zollars, Wojcik, Valentine-Flynn, Wurtsmith, Rogers. **Motion carried, 5-0.**
- VI. Public Comments: Jay Streiff—Discussed again the issue of ORV traffic on Nickerson Valley Road, excessive speed and hazard to property owners. Advised board that they were referred to township by DNR and road commission. Clerk Rogers researched the issue: 1) Montmorency County ORV Ordinance in place, 2) Township Board from 10/20/08 supported the Ordinance allowing ORV's on county roads with the exception of platted subdivisions within the township. John Zollars suggested that opponents present a petition to County Commissions with their concerns. Deputy Nelson will relay once more concerns raised. (Deputy Nelson exited the meeting).

VII. Employee/Community Reports:

A. Public Works: Eric Weigandt informed the board that well repairs and gas meter setup for the water system continue. A water service line is leaking under M-32 potentially compromising the road and repairs must be made immediately. No cost projections available at this time.

The topic of the community garden was brought up. Water was used via the fire hydrant, volunteers informed to discontinue due to fact that the township cannot supply water without charging. An alternate option could be to install a meter but Supervisor Wurtsmith recommends that no action be taken, he has been advised that the garden will be relocating.

Also discussed was the park assessment conducted by the Parks and Recreation Committee. Items have begun to be addressed and will continue based on time and funding.

B. Montmorency County Road Commission: Ken Werner addressed the ORV route issue on Nickerson Valley Road and possibilities of some brushing on roads. With the recent passage of the millage renewal, there are now funds available for some road improvements, including Airport Road scheduled for 2015.

C. Tri Township EMS: Jody VanOppen informed those present that they will be present at the Montmorency County Fair for the public safety presentation.

D. Tri-Township Fire: Not present.

E. Montmorency County Sheriff Department: Not present.

F. Zoning/Blight: Barry Braun reported to the board current activities. An issue has been brought before the Planning Commission on multiple residences in an R-1 District and restrictions that are being addressed.

G. Planning Commission: Gordon Green informed they are working on the Transportation Study and a possible Site Plan Review. For the current time, no action will be taken on the Zoning Ordinance updates.

H. Parks and Recreation: Susan Reed requested permission of the Board to host a Fall Fest Fundraiser on October 18 in the park. **Motion by** Bruno Wojcik, **second by** Anna Rogers to approve the Fall Fest Fundraiser for 10/18/14 and allocate \$200 out of the Park Budget for associated supplies and cash drawer. **Motion carried, 5-0.** Kevin Carigon offered the use of an ice cream cooler and will contact Schwann's for ice cream to be donated for the event.

Treasurer Valentine-Flynn reported that the landscaping chips from Superior Play for the playground is over the approved \$2000. **Motion by Bruno Wojcik, second by John Zollars to increase amount to \$2200 for five yards. Motion failed, 4-1 (Zollars – yes).** A second motion was presented, **motion by Anna Rogers, second by Bonnie Valentine-Flynn to approve \$2600 from the Park Budget for six yards of landscaping chips. Motion carried, 5-0.**

Park meeting dates are held the Thursday before Briley Township Board Meetings at 6:00 p.m. Recent issue of park pavilion rental and renter trying to restrict restrooms occurred. Update to park agreement to be made that restrooms are open to public.

Break at 7:45 p.m., reconvened at 8:00 p.m.

VIII. New Business:

A. Montmorency County 2014 Hazard Mitigation Plan Resolution: Communication from NEMCOG reporting that a five year update to the plan must be completed and a Resolution in support was requested.

MONTMORENCY COUNTY 2014
HAZARD MITIGATION PLAN RESOLUTION

WHEREAS, Briley Township has experienced risks that may damage commercial, residential and public properties, displace citizens and businesses, close streets and impair infrastructure, and present general public health and safety concerns; and

WHEREAS, Montmorency County has updated its *Hazard Mitigation Plan* that outlines the County's options to reduce overall damage and impact from natural hazards; and

WHEREAS, The County Local Emergency Planning Committee (LEPC) functions as the Hazard Mitigation Committee. The Committee's duties are designated in the *Hazard Mitigation Plan*.

WHEREAS, The Emergency Manager and Hazard Mitigation Committee is charged with supervising the implementation of the Plan's recommendations within the funding limitations as provided by the Montmorency County Board of Commissioners or other sources. The Committee shall monitor implementation of the plan and shall provide a progress report to the County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED THAT,

The *Hazard Mitigation Plan* is hereby adopted as an official plan of Briley Township. The content of this document, together with all maps attached to and contained herein are hereby adopted by the Township of Briley as the Montmorency County Hazard Mitigation Plan on this 18th day of August 2014.

Motion: Bonnie Valentine-Flynn Second: Anna M. Rogers

Upon a roll call vote, the following voted:

Ayes: Wojcik, Valentine-Flynn, Wurtsmith, Rogers, Zollars
Nays: None

Supervisor, Michael Wurtsmith, Declared The Resolution Adopted.

Anna M. Rogers, Briley Township Clerk

CERTIFICATE

I, Anna M. Rogers, the duly elected and acting Clerk of Briley Township, hereby certify that the foregoing Resolution was adopted by the Township Board of said Township at a meeting of said Board held on August 18, 2014, at which meeting a quorum was presented by a roll call vote of said members as hereinbefore set forth; that said Resolution was ordered to take immediate effect.

Anna M. Rogers, Briley Township Clerk

IX. Old Business:

- A. Audit Update: Auditor Jeff Cook of Miller and Cook was on-site today to complete the audit and will present at the September board meeting

- B. USDA Sewer Engineering Grant: A Steering Committee is recommended for the project with the following appointments made by Supervisor Wurtsmith: Gordon Green, Phil LaMore, a Chamber rep, Road Commission representative in addition to Bruno Wojcik and Mike Wurtsmith. **Motion by** Bonnie Valentine-Flynn, **second by** Anna Rogers to approve the above stated appointments. **Motion carried, 5-0.** An advertisement will be placed in the paper for other interested individuals.

Clerk Rogers reported that the second piece to that is the approval and adoption of the ADA Audit document that must be provided to the USDA. She has been working with Klaus Heinert on the completion of the document and presented to the board. **Motion by** Bonnie Valentine-Flynn, **second by** John Zollars to adopt the ADA Audit document pertaining to the USDA Sewer Engineering Grant and approve Clerk to submit on behalf of Briley Township. **Motion carried, 5-0.**

An additional condition is that the total amount of the grant, inclusive of the township's match, must be placed into a separate bank account for that purpose only. Treasurer Valentine-Flynn has opened the account and was directed to place the full amount of \$29,878 into that fund.

- B. Park Assessment Items: Covered earlier in the meeting.
 - C. Park Rental Deposit Refunds: Additional funds are required to refund park rental deposits. **Motion by** Bonnie Valentine-Flynn, **second by** Bruno Wojcik to authorize Clerk to amend the General Fund budget expenses an additional \$250.00 for park rental refunds. **Roll call: Valentine-Flynn, Wurtsmith, Rogers, Zollars, Wojcik. Motion carried, 5-0.**
- X. Board Reports:
- A. Supervisor: Mike has been in contact with MTA and Montmorency County regarding the issue of the Fair Board zoning permit refund and is still researching. The Chamber issue of park rental and electric usage during the Elk Festival has been researched and Mike is recommending a rental fee and for 3 days that is inclusive of electric be considered at \$250. **Motion by** Anna Rogers, **second by** Bruno Wojcik to enter into a park rental with Atlanta Chamber of Commerce for the three days of Elk Festival at the cost of \$250 which includes electric and authorizing Supervisor Wurtsmith to executive rental agreement. **Motion carried, 5-0.**
 - B. Clerk: Anna provided the board with a summary of the election statistics for the township, very low voter turnout. A recent Workers Compensation audit has been conducted, required QVF training with the Bureau of Elections has been scheduled for September 4 with Anna and Stephanie Dice in Lansing. The training will require overnight lodging and travel. Request made for painting of office and cleaning of carpet, board in support.
 - C. Treasurer: Bonnie requested that the Board give some thought to the use of the former fire department bays and how the township will utilize.
 - D. Trustee Zollars: John reported that the Airport Board Meetings conflict with other commitments. A request will be made to the Airport Board to revise meeting schedules from the second Thursday of each month at 5:00 p.m. to 6:00 p.m.

E. Trustee Wojcik: Nothing at this time.

XII. Adjournment: Meeting adjourned at 8:25 p.m. Next meeting scheduled for September 18, 2014 at 6:00 p.m.

Minutes compiled by,

Anna M. Rogers
Briley Township Clerk