

**BRILEY TOWNSHIP**  
**MINUTES OF NOVEMBER 17, 2014**

**PRESENT:** Anna Rogers, Clerk; John Zollars, Trustee; Bonnie Valentine-Flynn, Treasurer;  
Bruno Wojcik, Trustee

**ABSENT:** Michael Wurtsmith, Supervisor

**GUESTS:** Barry Braun, Heather Carpenter, Susan Reed, Gordon Green, Yvonne Swager,  
Ken Werner, Mary Jo Whitmire

- I. Call to order, Pledge of Allegiance: Meeting called to order at 6:00 p.m., by Clerk Rogers, Pledge of Allegiance recited.
- II. Roll Call: Four members present, quorum established.
- III. Approval of Agenda: Addition of Board of Review Appointment under XIII-D. **Motion to accept** revised agenda by Bonnie Valentine-Flynn, **second by** John Zollars. **Motion carried, 4-0.**

Chair of meeting turned over to Bonnie Valentine-Flynn for remainder of meeting.

- IV. Consent Agenda: The regular minutes of 10/20/14 were approved as presented **upon motion of** John Zollars, **second by** Bruno Wojcik. **Motion carried, 3-1, with Clerk Rogers abstaining, not present at meeting in question.** Correspondence addressed during meeting.
- V. Finance Report:
  - A. Treasurer Financial Report of 10/31/14: Treasurer Valentine-Flynn presented the financial report of 10/31/14. **Motion by** Anna Rogers, **second by** Bruno Wojcik to accept the Financial Report of 10/31/14 as presented. **Motion carried, 4-0.**
  - B. Accounts Payable: A.P. in the amount of \$27,618.38 was presented by Clerk Rogers for the period of 10/22-11/17/14. **Motion by** Bruno Wojcik, **second by** Bonnie Valentine-Flynn to approve Accounts Payable in the amount of \$27,618.38. **Roll call: Yes:** Valentine-Flynn, Wojcik, Rogers, Zollars. **Motion carried, 4-0.**
  - C. Income Statements: Clerk Rogers presented to the Board for review.
- VI. Public Comments:
  - A. Susan Reed addressed three zoning issues: 1) Motorhomes in R1/R2 on vacant property, 2) M-33/Reimann Road—classification of C1/C2/Industrial?, 3) Outbuildings in Forest/Recreation without dwelling. **Motion by** John Zollars, **second by** Bonnie Valentine-Flynn to refer Item #3 to the Zoning Board of Appeals for opinion. **Motion carried, 4-0.**
  - B. Ken Werner informed the Board that he has been contacted to plow the ball field for the Sno Drift Rally, township previously responsible. Board was in support, freeing up staff time and resources.

VII. Employee/Community Reports:

- A. Public Works: Not present.
- B. Tri Township EMS: Heather Carpenter reported that work on their budget is on-going. Free CPR classes are being offered and will be on-going.
- C. Tri-Township Fire: Annual Meeting scheduled for December 12, 2014 at 6:00 p.m. at Loud Township Hall.
- D. Montmorency County Road Commission: The previously approved contract for Airport Road has not been returned, will be addressed immediately.
- E. Zoning/Blight: Barry Braun reported that three permits were issued for November for a total of 24 in 2014. All blight cases are in compliance and closed.
- F. Planning Commission: Gordon Green reported that the Master Plan review is on-going, he will be researching the M-33/Reimann Road issue, and the Zoning Ordinance amendment Public Hearing has been held. **Motion by Bonnie Valentine-Flynn, second by Anna Rogers to adopt the Amended Zoning Ordinance effective November 17, 2014 with publication in newspaper. Roll call: Yes: Valentine-Flynn, Wojcik, Rogers, Zollars. Motion carried, 4-0.**
- G. Parks and Recreation: Susan Reed reminded the Board that several issues need resolution on the Ice Rink. 1) Rink Location: Due to potential freezing of water line **motion by Anna Rogers, second by Bonnie Valentine-Flynn to relocate the location to the former site behind the pavilion. Motion carried, 4-0.** 2) Zamboni purchase (also for watering of plants): **Motion by Anna Rogers, second by John Zollars to approve purchase of Zamboni at cost of \$380 out of Park Recreation Account. Roll call: Yes: Valentine-Flynn, Wojcik, Rogers, Zollars. Motion carried, 4-0.** 3) Fireplace cap needs to be installed, exterior lighting over entryway, operational lighting in park, plywood on complete floor surface in pavilion, relocation of ice skates for ease of access, Pavilion to remain open entire period of Sno Drift Rally, sound system to be relocated by Kevin Carigon and Gordon Green to pavilion. All items under #3 were approved by the Board with funds to be allocated out of Park Recreation Fund. Discussion held on current structure of Parks and Recreation Committee and if a Park Authority should be considered. John Zollars to research and report back.

VIII. New Business:

- A. Class C License Cancellation, John Fazekas: Clerk Rogers reported that notice has been received of cancellation and availability of license.
- B. Class C License Cancellation, Atlanta Restaurant: Anna reported that an additional cancellation has been received for a Class C License.
- C. Department of Treasury, Audit of Minimum Requirements: Plan of Correction must be submitted by December 1, 2014. Directed to Supervisor Wurtsmith for immediate action.
- D. Board of Review Appointment: Supervisor Wurtsmith has recommended Dianne Ives, BOR Alternate, for appointment to the Board of Review effective with the December 2014 meeting to replace Claude Freijes. **Motion by Bruno Wojcik, second by John Zollars to approve appointment of Dianne Ives to the Briley Township Board of Review to replace Claude Freijes. Motion carried, 4-0.**

IX. Old Business:

A. Meeting Attendance/Payment/Quorum: Discussion on topic held with Clerk Rogers stating that past and current board practice has been to pay for committee meeting attendance upon presentation of minutes. If no meeting is held, attendees should disband. **Motion by John Zollars, second by Bruno Wojcik** to pay for attempted meeting attendance. **Motion rescinded by Zollars and Wojcik.** Current practice will remain as stated above.

X. Board Reports:

A. Supervisor: Absent.

B. Clerk: Clerk Rogers reported that there was a 45% voter turnout for the November 4 General Election.

C. Treasurer: Nothing at this time.

D. Trustee Zollars: Nothing at this time.

E. Trustee Wojcik: Prosperity Initiative, 5-Year Plan. Tabled to December meeting to allow Board opportunity to receive copy and review.

XII. Adjournment: Meeting adjourned at 7:20 p.m. Next meeting scheduled for December 15, 2014 at 6:00 p.m.

Minutes compiled by,

Anna M. Rogers  
Briley Township Clerk