

**BRILEY TOWNSHIP**  
**BOARD MEETING MINUTES**  
**OF DECEMBER 15<sup>TH</sup> 2014**

**PRESENT:** Mike Wurtsmith, Supervisor; Bonnie Valentine-Flynn, Treasurer; John Zollars, Trustee; Bruno Wojcik, Trustee

**ABSENT:** Anna Rogers, Clerk

**GUESTS:** Ken Werner, Denny Davis, Gordon Green, George Jimkoski, Barry Braun

- I. Call to order, Pledge of Allegiance: Meeting called to order at 6:00 p.m. by Supervisor Wurtsmith. Pledge of Allegiance recited.
- II. Roll Call: Four members present, quorum established.
- III. Approval of Agenda: Deletion of Office Rugs under XIII-B. **Motion** by Wurtsmith, **second** by Wojcik to approve revised agenda. **Motion carried, 4-0.**
- IV. Consent Agenda: The regular minutes of 11/17/14 and special minutes of 12/01/14 and 12/09/14 were presented. **Motion** by Wojcik, **second** by Valentine-Flynn to discuss minutes prior to adoption. (Was a vote taken? If so, must state). Treasurer requests that the 12/01/14 Special Meeting Minutes reflect that she believed the liquor license process was incorrect, therefore she voted no. Treasurer also requests that the 12/09/14 Special Meeting Minutes reflect that Resolutions are to accompany future liquor license applications. **Amended motion** by Wojcik to accept revised minutes, **second** by Wurtsmith. **Motion carried, 4-0.** Correspondence addressed regarding DEQ, Water Surveillance Visit of December 2, 2014.

V. Finance Report:

- A. Treasurer Financial Report: Valentine-Flynn reports General Fund balance as of 12/01/14:\$87,949.75; Water: \$60,000.00; Road: \$431,637.57; Tax: \$14,930.00; Dock: \$3,684.74; Park: \$70,152.69; USDA-CDF: \$29,985.00. Treasurer stresses to the board the importance of watching the spending within the township.
- B. Accounts Payable: A.P. in the amount of \$36,473.17 was presented by Supervisor Wurtsmith. **Motion** by Wurtsmith, **second** by Valentine-Flynn to approve payables in the amount of \$36,473.17 for the period of 11/18/14 to 12/15/14. **Roll call: Yes:** Valentine-Flynn, Wurtsmith, Zollars, Wojcik. **Motion carried, 4-0.**

VI. Public Comments:

- A. George Jimkoski addressed the board regarding the price and policy of infant burials and winter burials. Supervisor Wurtsmith recommends more time for research on the subject to make any necessary updates to the cemetery fee schedule. Possibility for Mr. Jimkoski to be reimbursed for the price of his winter burial upon further research.
- B. Denny Davis questioned Township pension plans.

VII. Employee/Community Reports:

- A. Public Works: Not present.
- B. Montmorency County Sheriff Department: No report.
- C. Tri-Township EMS: No report.
- D. Tri-Township Fire: No report.
- E. Atlanta Municipal Airport: No report.
- F. Montmorency County Road Commission: Ken Werner reports on the status of roads in the community and small recommendations for fixes.
- G. Zoning/Blight: Barry Braun reports 25 permits issued for 2014.
- H. Planning Commission: Gordon Green discusses possible re-zoning of specific areas in the community. Master plan is underway. Board addresses the importance of enforcing the ordinances as they stand to date.

- I. Parks and Recreation: No report, no meeting held. Supervisor reports that Briley Township has been denied funding from the Recreation Bond Fund but reapplications are available until April 2015.

VIII. New Business:

- A. Cemetery Ordinance, Fee Schedule: Addressed above in Public Comments.

- B. Office Rugs: Deleted upon Approval of Amended Agenda.

- C. 2014/2015 Budget: Presented by Supervisor Wurtsmith.

- D. Briley Township 2015 Meeting Schedule: Meeting schedule set for the third Monday of each month. Due to federal holidays, the January meeting will change from 19 to 20 and February 16 to 17. **Motion** by Wurtsmith, **second** Valentine-Flynn to approve the amended 2015 meeting Schedule. **Motion carried.**

- E. Board/Committee Appointments: **Motion** by Zollars, **second** by Wurtsmith to accept LaClair. **Motion carried.** **Motion** by Valentine-Flynn, **second** by Zollars to accept Wolters. **Motion carried.** **Motion** by Wurtsmith, **second** Zollars to accept Weber. **Motion carried.** **Motion** by Wojcik, **second** by Wurtsmith to accept Ritter. **Motion carried.** **Motion** by Zollars, **second** by Wurtsmith to accept Freeman. **Motion carried.** **Motion** by Wurtsmith, **second** by Zollars to accept Roy. **Motion carried.**

**THIS MUST REFERENCE POSITION AND TERM.**

- F. Albert Township Master Plan: Master Copy Available at Meeting for review.

- G. Prosperity Initiative, Five Year Plan: Wojcik discusses that the prosperity alliance plan is underway as well it's 2015 budgets.

IX. Old Business:

- A. Audit, 2013/2014 and Upcoming 2014/2015: Auditor has given the Township necessary adjustments for fixed assets.

X. Board Reports:

- A. Clerk: Absent.

- B. Treasurer: None.

- C. Supervisor: Reports that December Board of Review meeting was held for errors and omissions. Assessor sent a letter to the State Tax Commission under Supervisor Wurtsmith's signature.
  - D. Trustee Wojcik: Developing a brochure to promote Montmorency County to be distributed throughout the State of Michigan.
  - E. Trustee Zollars: Requests letter to MDOT from Township Clerk for removal of M-33 North recreation and ski trail sign to be stationed at Big Tower Road.
- XI. Adjournment: Meeting adjourned at 8:10 p.m.

Minutes transcribed by:

Chelsea King  
Briley Township Office Assistant