

BRILEY TOWNSHIP BOARD
SPECIAL MEETING MINUTES
JANUARY 15, 2014

PRESENT: Anna Rogers, Clerk; Bonnie Valentine-Flynn, Treasurer; John Zollars, Trustee; Bruno Wojcik, Trustee; Michael Wurtsmith, Supervisor (entered at 5:30 p.m.).

The meeting was called to order at 5:10 p.m. by Clerk Rogers in Supervisor Wurtsmith's absence. The purpose of the meeting was for a 2014/2015 budget workshop.

2014/2015 Budget Workshop: Discussion on the structure of the wages for employees and reimbursement allocations. It was ~~determined~~ **proposed** to allocate 40% to General Fund, 10% TO Road Fund, 25% to Water Fund and 25% to Cemetery Fund. This formula would be used for the 2013/2014 and 2014/2015 budget years.

Discussion on the question from CPA James Camiller and the decision on how park project revenues and expenditures would be allocated. Postponed until Supervisor Wurtsmith present.

Review of many documents and statistical reports took place. Supervisor Wurtsmith entered at 5:35 p.m. and took control of the meeting. The list that was presented from the maintenance personnel was reviewed. A request will be made of Eric and Harley to list the preference for purchases in numerical order of importance.

Review of current full time employees wage structure and last pay increase with the Board agreeing to a 5% increase for 2014/2015. Treasurer Valentine-Flynn informed the Board that she will be requesting an increase in the Treasurer ~~"extra added duties"~~ **"summer tax collection"** pay from \$9,000.00 to \$10,800.00 due to her increased work load. Discussion took place on topic and Treasurer exited the meeting at 6:00 p.m. with no resolution to the request.

Decision made to advertise in early spring for the Park Attendant position with a start date of May 1, 2014 through the end of September 2014, and then the possibility of re-employing the person to assist with the winter activities in the park.

Clerk advised the Board that the previous quote for health insurance could possibly have an additional \$3000.00 associated to it due to the Affordable Care Act, with a savings still available.

Discussion centered on how to allocate the funds for the recent park improvements with the Board agreeing that the General Fund should not fund the project with the exception of engineering expenses. These expenses will be reviewed and monitored for future projects. **Motion by** Bruno Wojcik to bill the Park Millage and Road Millage Fund for the expenses incurred through the recent grant project that included the alley, landscaping and playground equipment, **second by** Anna Rogers. Roll call: Wojcik—yes; Zollars—yes; Wurtsmith—yes; Rogers—yes. **Motion carried, 4-0.**

Meeting adjourned at 6:40 p.m.

Minutes compiled by,

Anna M. Rogers
Briley Township Clerk